

**Barber Advisory Committee
Spring 2019 First Meeting**

Vernon College – Century City Room 115 March 26, 2019 at 12:00pm

Hewitt Cox – Chair
Susie Koch – Vice Chair
Madgeana Dutton – Recorder

Members Present:

Tommy Gonzales – Stylist at Mode Hair Utopia
Hewitt Cox – Stylist at Crazy Beautiful
Madgeana Dutton – Retail at Armstrong McCall
Amanda Akin – Retail at Redkin
Rhonda McNair – Owner of 5 O’Clock Male Grooming
Susie Koch – Stylist at Stacias

Facility and Staff Present:

Diana Shipley – Director of Cosmetology
Mollie Williams – Administrative Assistant to Dean of Instructional Services
Holly Scheller – Coordinator of Marketing and Community Relations
Shana Drury – Dean of Instructional Services
Elizabeth Crandall – Vice President of Instructional Services

Members Absent:

Jessica Nelson
Lanny Walker

Shana Drury explained this is a new program Vernon College is exploring. The point of the meeting is for feedback and input. Shana led the meeting on to nominations or volunteers for Chair, Vice Chair and Recorder.

Hewitt Cox volunteered for Chair. Susie Koch volunteered for Vice Chair. Madgeana Akin volunteered for Recorder.

Hewitt Cox led the meeting into the new business.

Review Program Curriculum:

Barber, Level 1 Certificate

CIP 12.0402

Level 1 Certificate

Instructional Location – Vernon Campus, Century City Center

CERTIFICATE OF COMPLETION (Probable Completion Time – One Year plus eight weeks)

Major Requirements (42 SH)

BARB 1402	Barber Styling I	4
BARB 1404	Introduction to Barber Styling	4
BARB 1307	Introduction to Hair Design	3

BARB 1442	Barber Styling II	4
BARB 2402	Barber Styling III	4
BARB 2431	Advanced Barber Styling I	4
BARB 2432	Barber Law and Shop Management I	4
BARB 2441	Advanced Barber Styling II	4
BARB 2444	Barber Law and Shop Management II	4
CSME 2310	Advanced Haircutting and Related Theory	3
CSME 2250	Preparation for the State Licensing Written Examination	2
CSME 2251	Preparation for the State Licensing Practical Examination	2
	Total Credit Hours:	42

BARB 1402 Barber Styling I - Continued development in haircutting techniques and implementation of basic styling. Introduction to chemical reformation.

Perform haircutting techniques including shear, razor, and clipper. Demonstrate a variety of styling techniques; demonstrate techniques used in chemical reformation. Practice safety and sanitation.

BARB 1404 Introduction to Barber Styling - Basic techniques for hair cutting. Introduction to the related skills of shampooing and treatments, and of trimming beards and mustaches.

Identify and discuss hair products and their chemistry. Demonstrate shampooing and treatment techniques and identify the basic anatomy of the head, face, and neck. Demonstrate standard shaving techniques. Define haircutting terms and exhibit proficiency in giving a basic haircut. Practice safety and sanitation.

BARB 1307 Introduction to Hair Design - Introduction to hair styling with emphasis on the fundamentals of haircutting and related skills.

Identify career opportunities and define professional ethics; identify sanitation methods, and explain how to use them; identify and demonstrate implements, tools, and equipment; explain the structure and functions of the hair and scalp.

BARB 1442 Barber Styling II - Continuation of Barber Styling I with emphasis on intermediate hands-on application of skills.

Demonstrate intermediate haircutting techniques, perform chemical texturizing procedures, and practice safety and sanitation.

BARB 2402 Barber Styling III - Continued skill development in haircutting and styling. Emphasizes on advanced techniques in chemical procedures. Introduction to hairpieces and facials.

Perform haircutting, styling and coloring; Demonstrate the use of hairpieces. Perform facial techniques and procedures. Practice safety and sanitation.

BARB 2431 Advanced Barber Styling I - Advanced skills in all areas of haircutting hairstyling and skincare. Introduction to haircoloring techniques.

Perform advanced haircutting and hairstyling techniques. Evaluate different skin types and skin disorders. Demonstrate haircolor techniques. Practice safety and sanitation.

BARB 2432 Barber Law and Shop Management I - Introduction to Texas barber law and business management.

Describe business operations ethics, and marketing, apply job search techniques and workplace competencies; review Texas barber law, review safety and sanitation.

BARB 2441 Advanced Barber Styling II - Continuation of Advanced Barber Styling I with further refinement of all skills and theory for licensure.

Perform advanced styling operations; apply massage manipulations to the neck, head, and face; explain the use of chemicals in hair coloring; perform chemical services. Practice safety and sanitation.

BARB 2444 Barber Law and Shop Management II - Continuation of Barber Law and Shop Management I. Includes advanced business management and preparation for the State Board Examination for a barber license.

Compare management functions of a barber shop owner and manager; define types of business ownership; explain shop layout factors; discuss advertising; explain the causes of business failure; and demonstrate customer service and soft skills. Develop a business plan for a barber shop and complete final preparation for state board examination. Practice safety and sanitation.

CSME 2310 Advanced Haircutting and Related Theory - Advanced concepts and practice of haircutting. Topics include utilizing scissors, razor, and/or clippers.

Utilize correct terminology related to advanced haircutting techniques; and demonstrate work place competencies related to advanced haircutting techniques.

CSME 2250 Preparation for the State Licensing Written Examination - Preparation for the state licensing written examination.

Review the required skills for the state licensing written examination; and identify safety and sanitation according to the laws and rules of the state licensing agency.

CSME 2251 Preparation for the State Licensing Practical Examination - Preparation for the state licensing practical examination.

Demonstrate the required skills for the state licensing practical examination; and practice safety and sanitation according to the laws and rules of the state licensing agency.

Hewitt Cox asked Shana Drury about the 42 credit hours. What does that equal to with the State? Shana explained the hours equal 1,575 hours but the State doesn't actually "clock" hours anymore. The formula is one semester credit hour which equals 37.5 clock hours. Vernon College put the total semester credit hours on the TDLR side.

Susie Koch asked if this is a dual course. Diana stated this is not a crossover program. We are limited on how many hours we can offer with a certificate one program. There is a plan to move a crossover to the continuing education. With continuing education we can start crossover program at any time and not roll on a semester to semester basis. We plan to have a Barber to Cosmo and a Cosmo to Barber transition totalling 300 hours in each.

Madgeana Dutton questioned course BARB 2444. She sees a lot of students not understanding that they are commission or self-employed. Often times if they are self-employed they cannot wrap their head around subtracting their own withholding and how much to withhold. Madgeana wants to make sure that course covers this important information. Diana Shipley stated that they will discuss that and on a continuing basis they explain to find out what type of job they are interviewing for when a student has interviews. Diana said she teaches the students to ask these important questions so the students know what type of job they are accepting. Diana also stated she has the students work on a budget project throughout their course work.

Hewitt Cox would like to know the difference between the cosmetology program and the barber program. Diana stated TDLR classifies these two programs as totally different. They have a different curriculum, law book and advisory board. The other difference is cosmetologist cannot use a straight razor without a guard where a barber can.

Tommy Gonzales asked what type of razor they will be using in this class. Diana explained they will be using the small blades with a guard and they will also be using disposables.

Hewitt Cox interjected with a question about clipper cuts. He stated that clipper cuts are closer to the skin and wants to know if students are educated on skin disorders. A student can inspect and assume nothing is wrong but will not see the issues until they have a closer cut. Diana stated that the Barber program thoroughly focuses on the skin disorders.

Tommy Gonzales stated going into the cosmetology program there is a lot of clipper knowledge being taught. He asked if that would be the same case for the Barber program, if it were going to be broken down more into detail. Diana stated we plan on getting an instructor who is qualified in this area and would also like to get the qualified community involved in workshops with our students. Tommy also asked what type of clippers students will be working with. Diana said the law states we have to give students shears, thinning shears, a T-Blade and a clipper. Students will not be allowed to bring their own clippers due to students modifying their clippers.

Madgeana Dutton asked about the use of thinning shears and the difference between thinning shears. She stated she has seen many students not knowing the difference. She would like to know that the thinning shears are covered in the curriculum. Diana stated that we cover that in CSME 2310 and they will get experience with shears in that course.

Shana stated we are outlining this curriculum as eight week sessions, not like the sixteen week sessions like the cosmetology program is currently. We will have a spring one, spring two, summer, fall one, fall two, and another spring one. Eight week sessions will make this program more pliable and more affordable. If the student decides this isn't for them they have an earlier exit than in a sixteen week timeframe. If the student exits properly they will not mess up their financial aid or be put on academic probation.

After much discussion Hewitt Cox asked for a motion to approve program as presented. Madgeana Dutton made motion to approve program as presented. Susie Koch second the motion.

The motion to approve program as presented passed.

Program Outcomes:

Discussion and review took place among committee members regarding the program outcomes listed below.

1. Identify and demonstrate sanitations, disinfection and safety using universal precautions in accordance with the Texas Department of Licensing and Regulation.

2. Demonstrate the procedure for manicuring, massage and identify nail diseases/disorders and explain nail structure and nail growth.
3. Demonstrate the procedure for a facial treatment, identify skin diseases/disorders and explain skin structure and growth.
4. Explain chemical texture service and the products used in performing these services. Demonstrate the procedure for a permanent wave.
5. Explain client consultation and scalp analysis.
6. Identify terminology and methodology used in haircutting and demonstrate haircutting techniques with the use of shears, clippers, and razor.
7. Identify the principle of hairstyling and demonstrate finishing technique.
8. Explain the theory of hair color. Demonstrate and explain a patch test and a strand test. Demonstrate the application of hair color for a tint retouch.
9. Identify terminology and methodology used in shaving services. Demonstrate and explain razor safety.
10. Explain the requirement and the responsibilities of an individual seeking to obtain a license to provide barbering services in the state of Texas as set forth by the Texas Department of Licensing and Regulation.

Hewitt Cox stated everything looks good but doesn't see anything on the business side of the program. Diana stated these outcomes are what the student needs to pass the PSI exam. Shana stated we will be teaching the business side of the program as a student learning outcome where program outcomes are more generalized.

After discussion, Hewitt Cox asked for a motion to approve program outcomes. Tommy Gonzales made motion to approve program outcomes as presented. Madgeana seconded the motion.

The motion to approve program outcomes passed.

Workplace Competency:

Workplace competencies were discussed in detail as the table reflects below.

Diana stated when the students finishes their 42 credit hours the student will go on to take a written test and then a practical exam. The practical and written exams are given by PSI. They must score above 70 and cannot take the practical exam without passing the written test first. They will take their written test while they are still earning credits.

TDLR Barber License

After discussion, Hewitt Cox asked for a motion to approve workplace competency. Susie Koch made motion to approve workplace competency as presented. Tommy Gonzales second the motion.

The motion to approve workplace competency as presented passed.

Local Demand

The Chair, Hewitt Cox, opened the floor to talk about the Local Demand for the program.

Hewitt believes this program will be successful because students can apply financial aid towards this program and Vernon College has a great reputation for developing strong students.

Susie Koch asked what the hours will be for the students. Diana stated the students will be in class from 4-9pm five days a week for a year and eight weeks.

Amanda Akin stated there is a huge demand for barbers in our community. Some barbers have to go through the cosmetology program and learn techniques that they will never use as a barber.

Tommy Gonzales agreed with Amanda. He believes this program will be great when everything gets ironed out.

Hewitt said this will be a hit during our high school tours for career days.

Evaluation of Facilities:

Hewitt opened up discussion on evaluation of facilities, equipment, and technology. Recommendation for acquisition of new equipment and technology.

Shana stated this will be a night program and we can utilize the facility we have with cosmetology. That saves money and time on renovations. The class limit is 25 students and we will start the courses in the Vernon location in spring 2020 and then start at the Century City Center in the fall of 2020.

Diana stated that the law has changed recently cosmetologists and barbers can use the same facility but cannot use it at the same time. Students can be on campus at the same time and one program can be in lab while another program can be in theory classroom.

Tommy Gonzales asked about barber chairs. Diana stated that we have one barber chair in Century City Center and one in the Vernon location. We have multi-purpose chairs for shaving as well.

Diana also stated children are not permitted in the salon unless the appointment is for the child. The child must remain seated for their safety in the salon.

Program Specific Accreditation Information and Requirements (if applicable)

Hewitt led discussion to the accreditation requirements.

TDLR

Adjourn at 1:03PM

Recorder Signature

Madhana Dutta

Date

Next Meeting